

**CHILDREN AND FAMILIES COMMISSION  
OF  
PLACER COUNTY**

**June 27, 2002 Meeting**

**MINUTES**

**Attendees (Commissioners & Staff):**

Dr. Richard Burton	Commission Chair & Placer County Health Officer
Jill Harper	Commission Vice Chair & PCOE Administrator of Child Development Programs
Raymond Merz	Commissioner & Director of Placer County Health & Human Services
Dr. Sandra Naylor-Goodwin	Commissioner & Director for the California Institute for Mental Health
Harriet White	Commissioner & Board of Supervisors – District 3
Don Ferretti	CFC Coordinator & Health and Human Services Administration
Nancy Baggett	Health & Human Services – CFC Staff Systems Analyst
Sabrina Thompson	County Counsel
David Gray	Placer Institute, Consultant
Joe DePietro	Commissioner & Educational Representative
Edie Lang	Administrative Support

**Commissioners & Staff Not in Attendance:**

Tamara Lieberman

**Public:**

Michelle Fernandez	Placer County HHS – Community Health
Jeanette Lovejoy	PCOE Child Care Services
Carol Capper	CAPC – Home First Home Visitation
Linda Peterson	CAPC – Roseville Home First
Rebecca Littlejohn	Chana Teen Parent Program
Jan Dunn	Placer D.A., M.D.I.C. Program
Fiona Tuttle	Placer D.A., M.D.I.C. Program
Deanne Thornton	CAPC
Jackie Kampp	Breastfeeding Coalition & PC HHS-Community Health
Lisa Baskette	Ride to Walk
Jim Gandley	Placer County HHS Managed Care
Karen Owen	CAPC
Vicki Spannagel	Placer County HHS-Community Health
Mindy Danovaro	CALSTAR
Kim Bradley	Kings Beach FRC
Karen Huck	Sierra Preschool
Anne Brown	Sierra Preschool
Pat Orme	PC HHS – Community Health
Kristine Com	Ride to Walk
Sharon Dorso	Live Oak/Waldorf
Larry Mozes	PCOE
Gail Swafford	CalWORKs
Theresa Leal	Chana High School
Jeff Bennett	Web Database Programmer
Justin McCoy	Web Developer

**I. Call to Order**

Chair, Dr. Richard Burton, called the Children and Families Commission meeting to order at 4:47 p.m.

There were so many new people at the meeting, Dr. Burton suggested that time be taken for introductions.

**I. Public Comment:**

Jill reported on the Local Planning Council and the Child Care Provider Retention Recognition Dinner at the Sunrise Center in Rocklin. The Sacramento Bee as well as the State CFC Public Relations representative covered the event. There were over 170 providers.

Commissioners remarked on how much they enjoyed the presentations by partners at the meeting.

**II. Approval of Minutes:**

Sandra Naylor-Goodwin moved and Jill Harper seconded that the May 9, 2002 minutes be approved. With no objections the minutes were approved.

**III. Commission Hosts Informal Discussion Forum With CFC Partners**

Don Ferretti introduced this section of the meeting. A mini Outcome Faire atmosphere was created. There were no formal presentations. Rather, this format allowed commissioners and the public to interact with the partners, visiting their display tables in an open space setting. The commissioners had informal conversations with some of the Prop. 10 partners, learned about their programs, who they serve, the outcomes they are trying to achieve, the kind of data they have collected, and what they have learned so far. After approximately an hour, all regrouped to continue the meeting.

Commissioner Harriet White excused herself from the meeting but communicated that she wanted to put in her vote for re-funding all the projects. Co-Chair Jill Harper assumed the Chair position at this point, as Dr. Burton had to take an urgent telephone call.

**IV. Commission Action Items:**

**A. Renew the following CFC Partner Network contracts**

Ray Merz moved collectively that the renewal of the five CFC Partner contracts (listed below) be approved and Sandra Naylor-Goodwin seconded the motion. Hearing no objections, the motion was carried.

1. Multi-Disciplinary Interview Center - \$59,561
2. PCOE Hanen Program - \$22,635
3. Kings Beach Family Resource Center - \$150,000
4. CAPC – Home Visiting Program - \$325,000
5. Chana Teen Parent Program - \$77,420

**B. Approve the following funding recommendations from the Application Review Committee for the following organizations:**

Joe DePietro moved that items 1-7 be approved collectively and Sandra seconded the motion. Ray Merz abstained from voting on items 1 and 6. The motion was then amended by Joe DePietro to move that items 2, 3, 4, 5, and 7 be approved collectively and Sandra seconded the motion. With no objections, the motion was carried. With Ray Merz abstaining from voting on items 1 and 6 and Dr. Burton temporarily unavailable, there wasn't a quorum for the vote. However, later in the meeting Dr. Burton returned and the motion for items 1 and 6 was revisited. It was clarified that the Breastfeeding Coalition was for 2 years. Jill Harper moved that items 1 and 6 be approved for funding and Joe seconded the motion. With no further discussion or objections, the motion was carried.

1. Breastfeeding Coalition - \$67,000 (2 years)
2. Rocklin Unified School District - \$46,700 (2 years)
3. Waldorf Live Oak School - \$31,485
4. Safe Kids Coalition - \$26,000 (2 years)
5. Ride to Walk - \$45,000 (2 years)
6. HHS Managed Care - \$65,000 (2 years)
7. Loomis Co-op - \$43,485

**C. Approve Funding Recommendation for \$5,000 Application**

1. Sierra Preschool

Don explained that \$5,000 and under contracts have no deadlines and are accepted continuously throughout the year. They are reviewed by a small committee, which currently consists of Commissioner Joe DePietro, Nancy Baggett, David Gray, and Don Ferretti. They review these applications and make recommendations to the commission. If the recommendation for funding is approved, this committee meets with the partner to develop a scope of work that includes outcomes, measures (i.e., indicators), strategies and a budget.

The committee recommended Sierra Preschool for funding with the one caveat that they connect with the music collaborative already being funded under Prop. 10. Ray moved to approve the funding for Sierra Preschool and Sandra seconded the motion. With no objections, the motion was carried.

## **V. Commissioner Reports**

Sandra Naylor-Goodwin and Don Ferretti reported on the June 18 Organization Committee meeting as follows:

A small group consisting of Commissioner Sandra Naylor Goodwin, Nancy Baggett, David Gray and Don Ferretti met to follow-through on a theme identified at the recent CFC retreat. Their goal was to identify how the CFC could organize itself to support a results-oriented partner network model. The following is a report from the meeting:

- Regarding the CFC organization, the current Memorandum of Understanding with DHHS is sufficient for now. The only change will be to reduce the provision for one FTE Epidemiologist to 0.5 instead. Epidemiological services will be purchased as needed. The balance of the funds previously set aside for the FTE will be kept in the budget to be used for evaluation activities in general.
- Space will be leased at the Shiloh Center to house a "CFC Learning Center" to support the CFC Partner Network in its outcome data collection and evaluation. This will give the CFC the community presence it needs. The Shiloh Center facilities will be used for office space, outcome related training, data evaluation meetings with stakeholders, planning, and regular CFC meetings.
- It is important to identify various ways to substantively involve the CFC members in the activities of the CFC. A first step is to identify a Commissioner (or two) who would like to meet soon to develop the Charter (roles & responsibilities) of the new "Operations Committee". The Operations Committee as envisioned at the recent CFC retreat would include people in addition to Commissioners and provide them with authority and resources to make certain decisions on behalf of the CFC.

Jill Harper indicated she liked the idea of having space at the Shiloh Center. She would like to see more interaction with the State CFC Commission and with other commissions so that as new initiatives come up, there are opportunities to partner. She suggested a member of the Operations Committee might assume this responsibility. Jill volunteered to be on the Operations Committee. Sandra Naylor-Goodwin would also like to serve on the committee. Don will ask Tamara Lieberman if she would like to serve as well. If she is unable to, Joe DePietro would like to serve.

Don presented the current organizational chart depicting a network model and reminded the group of our goal to facilitate a sustainable community ownership of CFC activities in Placer County. With no further discussion and hearing no objections, Don indicated he will talk with Steve Conklin of the Shiloh Center to secure space on a month-to-month lease and he will work with Jill and Sandra to schedule a meeting for the Operations Committee.

## **VI. Coordinator Report**

Don announced that the next Outcome Faire would be on Saturday, September 21, from 10:00 a.m. to 1:00 p.m. in the Placer Building at the Gold County Fairgrounds, Auburn.

Don contacted Jenine Windeshausen regarding the idea of sustaining the CFC Trust Fund into perpetuity and has sent her the CFC financial information. He will follow-up.

The State Commission has hired a firm called S.R.I. as a statewide evaluator for Prop. 10. They are going to have a meeting next month. Don has filled out a survey for them, answering questions about what we are doing here in Placer County. We will find out next month exactly what that relationship is and what resources they have to offer.

With regard to teen involvement, Don met with Tamara Lieberman and the plan is to involve a youth group in the community who might be interested in serving on the commission. Don reminded the group that at the July 9 CFC's meeting there would be nine (9) presentations.

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***The Placer County Children and Families Commission Meeting was adjourned at 5:55 p.m.***